

SWANTON TOWNSHIP
RECORD OF PROCEEDINGS
MINUTES OF: REGULAR MEETING
HELD: MARCH 13, 2018

Chairperson Cindy Burkey called the March 13th Regular Meeting of the Swanton Township Board of Trustees to order at 7:30 PM.

Roll Call:

Trustee Cindy Burkey	- Present
Trustee Gary Schroeder	- Present
Trustee Jeff Michael	- Present
Fiscal Officer Peggy Michael	- Present

Visitors Present: 7

Business of the Fiscal Officer

Motion by Gary Schroeder to approve the minutes of the February 27, 2018 Swanton Township Trustee Regular Meeting. Seconded by Jeff Michael. Roll Call: Gary Schroeder, yes; Jeff Michael, yes; Cindy Burkey, yes. Motion Carried. **Resolution 18-2018.**

Motion by Jeff Michael to approve PO 16-2018 to McNeill Chevrolet, Inc. in the amount of \$32,914.10 for a 2018 Chevrolet 2500 Truck. Seconded by Gary Schroeder. Roll Call: Jeff Michael, yes; Gary Schroeder, yes; Cindy Burkey, yes. Motion Carried. **Resolution 19-2018.**

Motion by Jeff Michael to pay Warrant Numbers 4763 through 4788, Electronic Withholding Voucher 12-2018, and sign the payment report. Seconded by Gary Schroeder. Roll Call: Jeff Michael, yes; Gary Schroeder, yes; Cindy Burkey, yes. Motion Carried. **Resolution 20-2018.**

Fiscal Officer Peggy Michael reported that the February 2018 bank statement has been reconciled and signed by the Trustees.

Fiscal Officer Peggy Michael entered the correspondence into the Record.

Zoning Report

1. Trustee Gary Schroeder gave a report on zoning issues and activities.

Roads Report

1. Trustee Jeff Michael gave report of work accomplished and work planned.
2. Trustee Michael reported the crack seal machine has been scheduled and material ordered for June.

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Cemetery Report

1. Trustee Jeff Michael reported no burials.
2. Trustee Cindy Burkey reported no grave purchases.

Old Business

New Business

1. Update on ESID meeting (Mr. Schroeder) – Trustee Gary Schroeder gave a report of the ESID meeting.
2. Update on Engineer's Meeting – Trustee Jeff Michael gave a report of the annual meeting with the Lucas County Engineer's Office.
3. Quote for Safety Rack, Tool Box, and Strobe Lights –

Motion by Jeff Michael to approve the quote from Kalida Truck Equipment for the purchase and installation of the Safety Rack, Tool Box, and Strobe Light System. Seconded by Gary Schroeder. Roll Call: Jeff Michael, yes; Gary Schroeder, yes; Cindy Burkey, yes. Motion Carried. **Resolution 21-2018.**

4. Salt Building Architect Drawings – Trustee Gary Schroeder discussed the salt building.

Motion by Gary Schroeder to hire Virtual Design in Holland Ohio to do the drawings for a 30x30x16 building. Seconded by Jeff Michael. Roll Call: Gary Schroeder, yes; Jeff Michael, yes; Cindy Burkey, yes. Motion Carried. **Resolution 22-2018.**

Upcoming Meetings

Executive Session

Motion by Jeff Michael to go into executive session at 8:15 PM to consider the promotion and compensation of a public employee pursuant to ORC § 121.22(G)(1). Seconded by Gary Schroeder. Roll Call: Jeff Michael, yes; Gary Schroeder, yes; Cindy Burkey, yes. Motion Carried. **Resolution 23-2018.**

The Trustees returned from Executive Session at 8:25 PM. No action or voting took place while in Executive Session.

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Motion by Jeff Michael to promote Kevin Keifer to Assistant Maintenance Supervisor and increase his hourly wage to account for the added responsibilities. Seconded by Gary Schroeder. Roll Call: Jeff Michael, yes; Gary Schroeder, yes; Cindy Burkey, yes. Motion Carried.

Resolution 24-2018.

Motion by Jeff Michael to adjourn at 8:26 PM. Seconded by Gary Schroeder. Roll Call: Jeff Michael, yes; Gary Schroeder, yes; Cindy Burkey, yes. Motion Carried. **Resolution 25-2018.**

Signed: _____

Peggy Michael
Peggy Michael, Fiscal Officer

Signed: _____

Cindy Burkey, Chair
Trustee